



Sun City Summerlin

Community Association, Inc.

SCSCAI Social Club Operating Procedures



October 2023

OPERATING PROCEDURES

Club Name: SCSCAI Social Club

Date: October ____, 2023

Membership Requirements:

1. Residents must provide current SCSCAI number upon joining the Club
2. Dues shall be \$10 a year (January through December) with no proration

Membership Meetings:

1. General membership meetings will usually be held once a month, subject to variation due to holidays and new social opportunities
2. Groups will meet on a weekly, bi-weekly, or monthly basis depending on the needs of participants
3. The Club provides a website that contains minutes, calendar, descriptions of events/activities, and other Club information
4. The Club additionally communicates with its members through eblasts

Organization:

1. The composition of the Club Board is: President, 1st Vice President, 2nd Vice President, Treasurer, Secretary, and four Directors
2. Group activities are coordinated by volunteer members

Club Event Attendance Policies:

1. "Club events" are defined as either general membership meetings, group activities, or special events
2. All Sun City residents may attend two Club events prior to joining the Club
3. A non-Sun City resident may attend a Club event only as the guest of a Club member and must be checked in with a guest pass
4. Members must RSVP for themselves and guests for all club events
5. RSVPs are necessary for all club events unless announced otherwise
6. Members who arrive at a Club event without having RSVP'd are not guaranteed admission
7. Refunds will not be given if members do not provide a timely cancellation to a pre-paid event
8. Members shall try to avoid repeated instances of "no shows" as this will negatively limit both the Club's ability to book venues and attendance by other members